



Dedicated to Excellence in Municipal Financial Management

**March 24, 2011
Board of Directors Teleconference Meeting**

1:00 p.m. – 3:00 p.m.

**Dial-in Number: 800.250.2600
Passcode: 197 9056**

**For those participating by telephone, please mute your line when not speaking.*

REPORTING

- | | | |
|---|-----------|-----------------|
| 1) Introduction | 1:00 p.m. | |
| a) Welcome/Roll Call | | |
| b) Additions to Agenda | | |
| 2) Consent Items | 1:15 p.m. | |
| a) Approval of minutes from February 2011 | | |
| b) February 2011 Financials | | |
| 3) Discussion/Action Items | 1:20 p.m. | |
| 4) Officer Reports | | |
| a) President | 1:25 p.m. | Scott Johnson |
| i) 2011 Annual Conference Follow-up | | |
| ii) 2011 Goal – Financial Stewardship | | |
| a) Identifying and reviewing cost-saving efficiencies | | |
| b) Increasing revenues to support member benefits | | |
| b) Past President | 1:35 p.m. | Ronnie Campbell |
| i) 2011 Goal – Training and Delivery | | |
| a) Training and development | | |
| b) Boosting chapters as a focal point and delivery vehicle | | |
| c) President Elect | 1:45 p.m. | Laura Nomura |
| i) 2012 Annual Conference Update | | |
| ii) 2011 Goal – Membership and Participation | | |
| a) Marketing CSMFO membership to non-participating agencies | | |
| b) Expanding pool of CSMFO volunteers | | |

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|---|-----------|--------------------|
| d) Staff Report | 1:55 p.m. | Melissa Dixon |
| i) Master Calendar 2011 | | |
| ii) Membership Directory Update | | |
| 5) Board Liaison/Committee Oral Reports | | |
| a) Administration | 2:00 p.m. | Bob Biery |
| b) Annual Conference | 2:10 p.m. | Jesus Nava |
| i) 2013 Conference Location | | |
| c) Professional Standards & Recognition | 2:20 p.m. | Chu Thai |
| i) 2010-11 Budget Awards | | |
| d) Career Development | 2:30 p.m. | Margaret Moggia |
| i) Legislative Symposium | | |
| e) Membership Benefits | 2:40 p.m. | Stuart Schillinger |
| f) Technology | 2:45 p.m. | Barbara Boswell |
| g) League Policy Committee Updates | 2:55 p.m. | |
| 6) Other Items | | |
| 7) Future Topics | | |
| 8) Next Meeting | | |
| 9) Adjournment | 3:00 p.m. | |

California Society of Municipal Finance Officers
Board of Directors Meeting Minutes
February 22, 2011

In Attendance

Ronnie Campbell

Laura Nomura

John Adams

Christy Pinuelas

Pamela Arends-King

Teri Albrecht

Steve Heide

Mary Dodge

Margaret Moggia

David Cain

Brent Mason

Viki Copeland

Rick Teichert

Chu Thai

Mark Alvarado

Stephanie Beauchaine

Thomas Fil

Melissa Dixon

Teri Anticevich

Janet Salvetti

The California Society of Municipal Finance Officers (CSMFO) Board of Directors met at the Hyatt Regency San Francisco Airport in Burlingame on Tuesday, February 22, 2011. The meeting convened at 11:06 a.m. Past President Ronnie Campbell confirmed a quorum was in attendance. There were no additions to the agenda.

The Board reviewed the consent calendar. Director John Adams moved to approve the consent calendar. Director Christy Pinuelas seconded, and the motion passed unanimously.

Brent Mason reported on the Membership Benefits Committee's charge of addressing the association's outstanding accounts receivable. It was decided that the open accounts receivables for CSMFO need to be periodically reviewed, so no long-term AR remain on the books. The Executive Committee will review open AR during its monthly teleconference meetings, and will bring back a recommendation to the Board on what, if any, bad debt to write off. It was suggested that a policy on when to write off what open accounts receivable may be appropriate to aid in future discussions.

Margaret Moggia addressed with the Board the issue of contracting with now-retired Kathryn Beseau to teach CSMFO's Intermediate Government Accounting class. Moggia had negotiated with Beseau a fee of \$2,000 per course taught, plus expenses. Director Teri Albrecht move to have the executive director execute a contract with Beseau; Director Pamela Arends-King seconded. The motion passed unanimously.

Moggia then directed the Board's attention to her committee's recommendation to begin charging a cost recovery fee of \$25 for members who request a CPE certificate for their webinar attendance. President-Elect Laura Nomura moved to charge a \$25 for webinar CPE certificates. Director Albrecht seconded. The motion passed unanimously.

The Board then broke for lunch and reconvened at 12:15 p.m.

Moggia suggested that the Board may want to revise the 2011 budget, as we should see an increase in revenue for the Intermediate Government Accounting classes and the Fiscal Policy classes. The Executive Committee will discuss and bring back a recommendation to the Board.

Thomas Fil introduced the Board to the concept of creating a CSMFO University. CSMFO currently has many vehicles for education delivery, all with individual contracts. This CSMFO University concept would bring them all under one structure, which would then include webinars, bridge calls, online studying, a resource library, etc. This idea would call for a “Dean” to manage CSMFO’s educational arm. Career Development Committee Chair Moggia will look at how this idea falls in line with meeting the strategic goals for her committee.

Past President Campbell welcomed all the new and returning chapter chairs, and indicated that he would be scheduling set times for conference calls with the group.

President-Elect Nomura gave the Board an update on the 2012 Annual Conference. It will be held February 29-March 2 at the Disneyland Resort Hotel. The room rate is \$159 per night, there is no resort fee, and parking is \$10 per day. Fil suggested CMTA representatives be blended into the planning process in preparation for the 2014 joint conference.

Administration Chair Steve Heide informed the Board that he is compiling a list of items for his committee to address in the coming year.

David Cain, vice chair of the Annual Conference Committee, informed the Board that the committee is looking at Oakland, Santa Clara, San Jose, Sacramento and Monterey as possible locations for the 2013 conference.

Chu Thai reported that the Professional Standards and Recognition Committee received 120 budget award submissions and 15 CAFR submissions. The intent of the committee is to make the process wholly electronic over the next couple of years.

Moggia reported that the educational calendar for 2011 is slightly behind due to the contract negotiations with Don Maruska, but all courses are now set. The Weekend Training is being scheduled for November, but the hotel and exact date are yet to be determined.

Mason informed the Board that he had been approached by a commercial member to become more involved in CSMFO. The Executive Committee will be discussing the issue.

Past President Campbell indicated that he had heard nothing but positive comments on the new CSMFO website, and commended the Technology Committee on a job well done. Directors Adams believes CSMFO needs to stay ‘ahead of the game’ technologically so the site does not become obsolete. Don Maruska suggested posting videos to the site. Everyone was asked to send their thoughts to the Technology Committee on how to keep the site up to date technologically.

Rick Teichert gave the Board an update on the League's Community Service Policy Committee, noting that discussions have involved healthcare and childhood obesity.

Bob Biery gave the Board an update on the League's Revenue and Tax Policy Committee, noting that the League has to be careful in how it addresses the redevelopment issue, as not all cities have redevelopment agencies.

Having nothing further to discuss, the CSMFO Board of Directors meeting adjourned at 1:32 p.m.

Respectfully submitted,

Melissa Dixon



Statement of Net Assets

February 28, 2011

ASSETS

Current assets	
Cash	364,607
Investments	274,239
Accounts receivable	18,670
Interest Receivable	0
Prepaid expenses	0
Advance Billings (Undeposited Funds)	5,610
Total current assets	663,126
Fixed assets, net of depreciation	0
Other assets	0
	0
	\$ 663,126

LIABILITIES & NET ASSETS

Accounts payable	\$ 0
Unrelated business income taxes payable	3,416
Deferred revenue	0
Total liabilities	3,416
Restricted net assets	0
Unrestricted net assets	659,710
	\$ 663,126



**Statement of Activities
Budget Variance Report**

For The Months Ended February 28, 2011

	Management & General						Program Services						
	Year to Date					Annual	Year to Date					Annual	PY YTD
	Current	Budget	Actual	Variance	%	Budget	Current	Budget	Actual	Variance	%	Budget	Actual
REVENUES													
Annual Conference							444,745	449,900	444,745	(5,155)	99	449,900	522,920
Budget/CAFR Fees	100	0	600	600	0	13,000							
Presentation Skills							0	0	0	0	0	2,500	0
Contributions and Donations							0	1,667	0	(1,667)	0	10,000	10,100
Interest Income	0	167	0	(167)	0	1,000							
Introduction to Government							0	1,667	0	(1,667)	0	10,000	3,050
Legislative Seminar							0	0	0	0	0	6,500	0
Membership Dues	59,950	181,500	161,285	(20,215)	89	181,500							
Mini News Ads	4,225	8,917	6,000	(2,917)	67	53,500							
Scholarships	0	0	0	0	0	0							
Webinar							0	1,000	0	(1,000)	0	6,000	0
Weekend Training							600	0	600	600	0	15,000	350
Intermediate Accounting							0	0	0	0	0		
PCI Workshop							0	0	0	0	0		
Miscellaneous	400	0	495	495	0	0							
Total Revenues	64,675	190,583	168,380	(22,204)	88	249,000	445,345	454,233	445,345	(8,888)	98	499,900	536,420
EXPENDITURES													
Annual Conference							150,907	435,475	150,907	(284,568)	35	435,475	109,933
Audit	0	0	0	0	0	7,300							
Awards	0	167	0	(167)	0	1,000							
Bad Debt Expense	0	0	0	0	0	0							
Board of Directors	0	833	0	(833)	0	5,000							
Board Planning Session (Retreat)	0	4,167	0	(4,167)	0	25,000							
Telephone/Bridge Calls	72	167	72	(94)	43	1,000							
Chapter Support	0	833	0	(833)	0	5,000							
Presentation Skills							0	417	0	(417)	0	2,500	0
Depreciation Expense	0	0	0	0	0	0							
Donations	0	0	0	0	0	0							
Equipment Lease	420	833	840	7	101	5,000							
Insurance	0	2,500	2,400	(100)	96	2,500							
Introduction to Government							0	1,500	0	(1,500)	0	9,000	519
Intermediate Accounting							0	42	0	(42)	0	250	0
Management Services	10,211	21,687	20,422	(1,264)	94	130,119							
Legislative Seminar							0	1,000	0	(1,000)	0	6,000	0
Merchant Fees	3,850	3,333	3,850	517	116	20,000							
Marketing	0	83	0	(83)	0	500							
Office Supplies	0	125	0	(125)	0	750							
Postage	10	1,000	336	(664)	34	6,000							
President's Expense	0	250	0	(250)	0	1,500							
Printing	0	1,417	366	(1,051)	26	8,500							
Taxes	0	2,333	0	(2,333)	0	14,000							
Web and Technology Expenses	750	2,500	4,000	1,500	160	15,000							
Topical Training (Webex)							0	0	0	0	0	0	0
Coaching Program/Training Consultant							0	8,017	7,215	(802)	90	48,100	0
Travel	0	333	0	(333)	0	2,000							
Weekend Training							0	0	0	0	0	15,000	0
PCI Workshop							0	0	0	0	0	0	0
Website Redesign Project	0	0	0	0	0	0							
Miscellaneous	0	83	0	(83)	0	500							
Total Expenditures	15,314	42,645	32,287	(10,358)	76	250,669	150,907	446,450	158,122	(288,328)	35	516,325	110,453
EXCESS OF REVENUES OVER													
(UNDER) EXPENDITURES	49,361	147,938	136,093	(32,562)		(1,669)	294,438	7,783	287,223	(297,216)		(16,425)	425,967

CURRENT REVENUES OVER EXPENDITURES	
Current Revenues	510,020
Current Expenditures	166,221
Net Revenue over Expenditures	343,799

NET ASSETS TEST	
Previous Month Net Assets	315,911
Current Revenues over Expenditures	343,799
New Net Assets	659,710
Current Statement of Net Assets	659,710
Variance	0

California Society of Municipal Finance Officers

Reconciliation Summary

1005 · Bank of America - New, Period Ending 02/28/2011

	<u>Feb 28, 11</u>
Beginning Balance	338,731.57
Cleared Transactions	
Checks and Payments - 35 it...	(55,807.64)
Deposits and Credits - 27 Items	109,860.49
Total Cleared Transactions	<u>54,052.85</u>
Cleared Balance	<u><u>392,784.42</u></u>
Uncleared Transactions	
Checks and Payments - 20 it...	(28,177.46)
Total Uncleared Transactions	<u>(28,177.46)</u>
Register Balance as of 02/28/2011	<u><u>364,606.96</u></u>
New Transactions	
Checks and Payments - 19 it...	(113,480.03)
Deposits and Credits - 10 items	16,045.00
Total New Transactions	<u>(97,435.03)</u>
Ending Balance	<u><u>267,171.93</u></u>

California Society of Municipal Finance Officers

Reconciliation Detail

1005 · Bank of America - New, Period Ending 02/28/2011

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						338,731.57
Cleared Transactions						
Checks and Payments - 35 Items						
Bill Pmt -Check	1/7/2011	3100	Melissa Dixon - v	X	(34.00)	(34.00)
Bill Pmt -Check	1/28/2011	3114	Don Maruska & C...	X	(7,215.00)	(7,249.00)
Bill Pmt -Check	1/28/2011	3111	Caporicci & Larso...	X	(4,501.87)	(11,750.87)
Bill Pmt -Check	1/28/2011	3116	Oxford Media Wo...	X	(2,500.00)	(14,250.87)
Bill Pmt -Check	1/28/2011	3113	City of Camarillo ...	X	(2,375.49)	(16,626.36)
Bill Pmt -Check	1/28/2011	3112	Chester & Assoc. ...	X	(1,900.00)	(18,526.36)
Bill Pmt -Check	1/28/2011	3109	ActionLogic	X	(750.00)	(19,276.36)
Bill Pmt -Check	1/28/2011	3110	ActionLogic	X	(750.00)	(20,026.36)
Bill Pmt -Check	1/28/2011	3117	Sierra Office Sup...	X	(691.76)	(20,718.12)
Bill Pmt -Check	1/28/2011	3115	Melissa Dixon - v	X	(73.97)	(20,792.09)
Bill Pmt -Check	1/31/2011	3121	Kohl Mansion - M...	X	(5,500.00)	(26,292.09)
Bill Pmt -Check	1/31/2011	3123	Spectrum Games ...	X	(5,500.00)	(31,792.09)
Bill Pmt -Check	1/31/2011	3122	Madison Avenue ...	X	(600.79)	(32,392.88)
Bill Pmt -Check	1/31/2011	3120	Hyatt Regency Sa...	X	(542.47)	(32,935.35)
Check	1/31/2011	3119	Orange County S...	X	(530.00)	(33,465.35)
Check	1/31/2011	3118	State Treasurer's ...	X	(265.00)	(33,730.35)
Check	2/10/2011	pnp	Watson, Elaine M	X	(500.00)	(34,230.35)
Check	2/10/2011	pnp	Cerezo, Yolanda	X	(470.00)	(34,700.35)
Check	2/10/2011	pnp	Ho, Louise	X	(300.00)	(35,000.35)
Check	2/10/2011	pnp	leon, gloria	X	(285.00)	(35,285.35)
Check	2/10/2011	pnp	Walsh, Dan	X	(275.00)	(35,560.35)
Check	2/10/2011	pnp	Camarillo, City of	X	(265.00)	(35,825.35)
Check	2/10/2011	pnp	Buangan, Evelyn	X	(265.00)	(36,090.35)
Check	2/10/2011	pnp	Willoughby, Terri A.	X	(100.00)	(36,190.35)
Bill Pmt -Check	2/18/2011	3131	Public Identity	X	(12,592.10)	(48,782.45)
Bill Pmt -Check	2/18/2011	3138	Schumann's Four...	X	(1,000.00)	(49,782.45)
Bill Pmt -Check	2/18/2011	3128	Teressa Adams	X	(700.00)	(50,482.45)
Bill Pmt -Check	2/18/2011	3126	Holly Sutter	X	(300.00)	(50,782.45)
Bill Pmt -Check	2/18/2011	3125	Capuchino Music ...	X	(250.00)	(51,032.45)
Bill Pmt -Check	2/18/2011	3132	San Mateo Count...	X	(240.00)	(51,272.45)
Check	2/22/2011	eft	Rackspace	X	(420.00)	(51,692.45)
Check	2/28/2011	eft	Merchant Service	X	(3,801.17)	(55,493.62)
Check	2/28/2011	pnp	Espinosa, Fran	X	(265.00)	(55,758.62)
Check	2/28/2011	eft	Plugnpay	X	(36.90)	(55,795.52)
Check	2/28/2011	eft	Account Analysis ...	X	(12.12)	(55,807.64)
Total Checks and Payments					(55,807.64)	(55,807.64)
Deposits and Credits - 27 items						
Deposit	2/1/2011			X	1,655.00	1,655.00
Deposit	2/2/2011			X	2,735.00	4,390.00
Deposit	2/3/2011			X	1,445.00	5,835.00
Deposit	2/4/2011			X	3,880.00	9,715.00
Deposit	2/4/2011			X	32,570.00	42,285.00
Deposit	2/5/2011			X	2,775.00	45,060.00
Deposit	2/6/2011			X	520.00	45,580.00
Deposit	2/7/2011			X	4,020.00	49,600.00
Deposit	2/8/2011			X	220.00	49,820.00
Deposit	2/8/2011			X	2,275.00	52,095.00
Deposit	2/9/2011			X	1,155.00	53,250.00
Deposit	2/10/2011			X	3,200.00	56,450.00
Deposit	2/11/2011			X	20,240.00	76,690.00
Deposit	2/12/2011			X	960.00	77,650.00
Deposit	2/13/2011			X	615.00	78,265.00
Deposit	2/14/2011			X	110.00	78,375.00
Deposit	2/16/2011			X	1,110.00	79,485.00
Deposit	2/17/2011			X	3,380.00	82,865.00
Deposit	2/18/2011			X	485.00	83,350.00
Deposit	2/18/2011			X	11,390.00	94,740.00
Deposit	2/19/2011			X	110.00	94,850.00
Deposit	2/19/2011			X	510.00	95,360.00

California Society of Municipal Finance Officers

Reconciliation Detail

1005 · Bank of America - New, Period Ending 02/28/2011

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	2/24/2011			X	550.00	95,910.00
Deposit	2/24/2011			X	765.00	96,675.00
Deposit	2/25/2011			X	10,590.00	107,265.00
Deposit	2/27/2011			X	220.00	107,485.00
General Journal	2/28/2011	534		X	2,375.49	109,860.49
Total Deposits and Credits					109,860.49	109,860.49
Total Cleared Transactions					54,052.85	54,052.85
Cleared Balance					54,052.85	392,784.42
Uncleared Transactions						
Checks and Payments - 20 items						
Bill Pmt -Check	2/18/2011	3134	Contemporary Se...		(2,537.50)	(2,537.50)
Bill Pmt -Check	2/18/2011	3133	PWE Productions,...		(2,000.00)	(4,537.50)
Bill Pmt -Check	2/18/2011	3130	Janet Salvetti - V		(1,937.27)	(6,474.77)
Bill Pmt -Check	2/18/2011	3139	Coleman Advisory...		(1,771.00)	(8,245.77)
Bill Pmt -Check	2/18/2011	3137	Janet Salvetti - V		(1,150.50)	(9,396.27)
Bill Pmt -Check	2/18/2011	3136	Teri Anticevich		(570.47)	(9,966.74)
Bill Pmt -Check	2/18/2011	3135	El Camino Charte...		(477.56)	(10,444.30)
Bill Pmt -Check	2/18/2011	3124	Beverly Walker		(250.00)	(10,694.30)
Bill Pmt -Check	2/18/2011	3127	Oscar Barroso - V		(150.00)	(10,844.30)
Bill Pmt -Check	2/18/2011	3129	Deborah A Beamer		(127.44)	(10,971.74)
Check	2/23/2011	3142	Kimberly White P...		(780.19)	(11,751.93)
Check	2/23/2011	3141	Harvest Vacation		(580.00)	(12,331.93)
Check	2/23/2011	3140	sheriff Greg Munks		(250.00)	(12,581.93)
Bill Pmt -Check	2/28/2011	3146	Smith Moore and ...		(10,586.03)	(23,167.96)
Bill Pmt -Check	2/28/2011	3143	Smart-reg Intern...		(1,500.00)	(24,667.96)
Bill Pmt -Check	2/28/2011	3144	ActionLogic		(1,425.00)	(26,092.96)
Bill Pmt -Check	2/28/2011	3145	City of Camarillo ...		(919.50)	(27,012.46)
Check	2/28/2011	3149	Brown Armstrong...		(600.00)	(27,612.46)
Check	2/28/2011	3147	Union Bank of CA		(515.00)	(28,127.46)
Check	2/28/2011	3148	City of Sanger		(50.00)	(28,177.46)
Total Checks and Payments					(28,177.46)	(28,177.46)
Total Uncleared Transactions					(28,177.46)	(28,177.46)
Register Balance as of 02/28/2011					25,875.39	364,606.96
New Transactions						
Checks and Payments - 19 items						
Bill Pmt -Check	3/15/2011	3153	Freeman Audio Vi...		(73,543.31)	(73,543.31)
Bill Pmt -Check	3/15/2011	3158	Meeting & Associ...		(13,182.50)	(86,725.81)
Bill Pmt -Check	3/15/2011	3166	Teri Anticevich		(7,079.67)	(93,805.48)
Bill Pmt -Check	3/15/2011	3164	Schumann's Four...		(5,750.00)	(99,555.48)
Bill Pmt -Check	3/15/2011	3154	Gilbert Exposition...		(4,897.55)	(104,453.03)
Bill Pmt -Check	3/15/2011	3160	Neil Kupchin		(3,139.40)	(107,592.43)
Bill Pmt -Check	3/15/2011	3155	Gregory S. Allison		(1,918.10)	(109,510.53)
Bill Pmt -Check	3/15/2011	3152	Bill Statler - V		(889.27)	(110,399.80)
Bill Pmt -Check	3/15/2011	3162	Public Identity		(779.85)	(111,179.65)
Bill Pmt -Check	3/15/2011	3150	ActionLogic		(750.00)	(111,929.65)
Bill Pmt -Check	3/15/2011	3159	Melissa Dixon - v		(302.96)	(112,232.61)
Bill Pmt -Check	3/15/2011	3156	Infinite Studios		(250.00)	(112,482.61)
Bill Pmt -Check	3/15/2011	3151	Awards By Kay		(223.27)	(112,705.88)
Bill Pmt -Check	3/15/2011	3157	Janet Salvetti - V		(158.82)	(112,864.70)
Bill Pmt -Check	3/15/2011	3163	Ronnie Campbell ...		(67.00)	(112,931.70)
Bill Pmt -Check	3/15/2011	3167	Viki Copeland		(54.88)	(112,986.58)
Bill Pmt -Check	3/15/2011	3165	tbg Conferencing		(50.15)	(113,036.73)
Bill Pmt -Check	3/15/2011	3161	Prestige Cleaners...		(23.30)	(113,060.03)
Check	3/16/2011	eft	Rackspace		(420.00)	(113,480.03)
Total Checks and Payments					(113,480.03)	(113,480.03)

California Society of Municipal Finance Officers

Reconciliation Detail

1005 · Bank of America - New, Period Ending 02/28/2011

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Deposits and Credits - 10 items						
Deposit	3/1/2011				1,960.00	1,960.00
Deposit	3/2/2011				9,955.00	11,915.00
Deposit	3/3/2011				1,115.00	13,030.00
Deposit	3/4/2011				770.00	13,800.00
Deposit	3/5/2011				225.00	14,025.00
Deposit	3/6/2011				495.00	14,520.00
Deposit	3/6/2011				595.00	15,115.00
Deposit	3/9/2011				225.00	15,340.00
Deposit	3/10/2011				595.00	15,935.00
Deposit	3/11/2011				110.00	16,045.00
Total Deposits and Credits					16,045.00	16,045.00
Total New Transactions					(97,435.03)	(97,435.03)
Ending Balance					(71,559.64)	267,171.93

California Society of Municipal Finance Officers

Reconciliation Summary

1040 · Investments LAIF, Period Ending 02/28/2011

	<u>Feb 28, 11</u>
Beginning Balance	274,238.90
Cleared Balance	274,238.90
Register Balance as of 02/28/2...	274,238.90
Ending Balance	274,238.90

California Society of Municipal Finance Officers

Reconciliation Detail

1040 · Investments LAIF, Period Ending 02/28/2011

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						274,238.90
Cleared Balance						274,238.90
Register Balance as of 02/28/2011						274,238.90
Ending Balance						274,238.90

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif
 March 16, 2011

CALIFORNIA SOCIETY OF MUNICIPAL
 FINANCE OFFICERS
 EXECUTIVE SECRETARY
 P. O. BOX 13308
 PORTLAND, OR 97213

PMIA Average Monthly Yields

Account Number: 45-34-003

Transactions
Tran Type Definitions

February 2011 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	274,238.90
Total Withdrawal:	0.00	Ending Balance:	274,238.90

2011 Association Planning Calendar

Holidays (office closed)
 Board Meeting (in person)
 Executive Board Conference Call

Board Conference Call
 Annual Conference
 Legislative Symposium

Due Date for Written Board Reports
 Newsletter Deadline
 League Financial Management Seminar

Chapter Chair Conference Call
 Host Committee Conference Call
 Time to Reflect!

Conventions, Special Events, Classes & Seminars

Date: February 22
Name of Event: CSMFO Pre-Conference

Date: TBA
Name of Event: League Fin Mgmt Seminar

January						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Annual Report copy deadline Jan 15						

May						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
Upload budget awards forms and guidelines to the website; establish deadline for applications.						

September						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
2012 Budget introduced at Board Retreat. Nominating Committee appointed by October 1.						

Date: February 23-25
Name of Event: CSMFO Annual Conference

Date: September 21-23
Name of Event: League Annual Conference

February						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					
Membership renewals not received by March 1 will not be in directory. Meeting with League Fiscal officers TBD.						

June						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
2012 draft Conference Budget due. Board meeting and meeting with League management is June 9.						

October						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Dues notices sent out by November 1. End dues prorating; new members now get rest of year free. Election slate submitted by November 1.						

Date: May 25
Name of Event: Legislative Symposium (Sacramento)

Date: May 22-25
Name of Event: GFOA Annual Conference

March						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
Membership renewals not received by March 1 will not be in directory. Directory to be printed by March 31. Change signers with bank and LAIF.						

July						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
Begin prorating membership dues at 50%.						

November						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
Dues notices sent out by November 1. Election slate recommendation submitted by November 1. Elections open November 10, close December 1.						

Date: TBA
Name of Event: Annual Board Retreat

Date: TBD
Name of Event: TBD

April						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

August						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

December							
					1	2	3
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	
Adopt 2012 Budget. Elections close December 1. The League's Finance Institute is held November 30-Dec 2 in Long Beach.							