

Section B

Question 19



OPERATING BUDGET SAMPLE BOOK: FY 2000-2001

- Is an index included? 1 pt.
 - For your first attempt, use your table of contents, alphabetize it and place it in the appendix.
 - Improve it each year by looking at your transmittal letter and budget detail pages.
 - Be cognizant of the need to direct the reader to multiple locations.
 - Easy point.

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