

# Section B

## Question 4



### OPERATING BUDGET SAMPLE BOOK: FY 2000-2001

- Does document include actual budget adoption resolutions/ordinances enacted by Council/Board?  
1 pt.
  - This is only a 1 pointer, but is easy to earn.
  - Your budget resolution may be a source of meeting other criteria by adding certain information to it.

**A RESOLUTION OF THE CITY OF HALF MOON BAY ELECTING THE POPULATION AND INFLATION ADJUSTMENT FACTORS AND ESTABLISHING THE 1999-00 APPROPRIATIONS LIMIT OF THE CITY OF HALF MOON BAY PURSUANT TO CALIFORNIA CONSTITUTION ARTICLE XIII B, AND SECTION 7900 ET. SEQ. OF THE CALIFORNIA GOVERNMENT CODE.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALF MOON BAY:**

**WHEREAS**, pursuant to Article XIII B of the California Constitution, and Section 7900 et. seq. of the California Government Code, the City of Half Moon Bay is responsible for determination of the appropriates limit for the 1999-00 fiscal year; and

**WHEREAS**, pursuant to amendments to Article SIII B enacted in 1990, the City Council is required to elect the population and inflation adjustment factors used to calculate the appropriations limit; and

**WHEREAS**, the City Council has considered the matter at a regular scheduled City Council meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALF MOON BAY:**

Section 1. For the calculation of the appropriations limit for 1999-00 fiscal year, the City Council selects the following adjustment factors: (1) the growth in per capita income; and (2) the population adjustment factor of the City of Half Moon Bay population growth.

Section 2. It is hereby determined that the appropriations limit for the 1999-00 fiscal year, for the City of Half Moon Bay is: four million, nine hundred and thirty eight thousand, five hundred and thirty dollars (\$4,938,530).

I hereby certify the foregoing to be true, full and correct copy of a resolution duly passed and adopted by the City Council of the City of Half Moon Bay at a regular meeting thereof held on the 15 day of June, 1999 by the following vote:


AYES, COUNCIL MEMBERS: Coleman, Patridge & Stone

NOES, COUNCIL MEMBERS: \_\_\_\_\_


ABSENT, COUNCIL MEMBERS: Ruddock and Mayor Donovan

ABSTAIN, COUNCIL MEMBERS: \_\_\_\_\_

APPROVED:

  
\_\_\_\_\_  
Jerry C. Donovan  
Mayor

ATTEST:

  
\_\_\_\_\_  
Dorothy R. Robbins  
City Clerk

PASSED AND ADOPTED AT THE  
COUNCIL MEETING OF

6-15-99  
DR

CITY CLERK Finance:bud2000:apprlmt.doc

RESOLUTION NO. 99-19

RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY CENTER MUNICIPAL WATER DISTRICT ADOPTING THE FINAL OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 1999-2000 AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS FOR THE VARIOUS FUNDS

WHEREAS, the Board of Directors of Valley Center Municipal Water District has reviewed a preliminary budget for 1999-2000 and has made changes therein;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED by the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT as follows:

1. That the budget document which is on file with the Secretary to the Board, a summary of which is attached hereto as "Exhibit A", be and it is adopted as the final operating and capital budget for the District for the fiscal year 1999-2000.
2. That the amounts designated in the final 1999-2000 operating and capital budget are hereby appropriated and may be expended by the departments or funds for which they are designated and such appropriation shall be neither increased nor decreased except as provided herein.
3. That the following controls are hereby placed on the use and transfer of budgeted funds:
  - a. The General Manager is responsible for keeping expenditures within budget allocations for positions, salaries, operational expenses and capital acquisitions and may adopt budget policies as necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or General Manager as described herein.
  - b. The General Manager may exercise discretion in administration of the budget to respond to changed circumstances, provided that any single modification in excess of \$35,000 shall require approval by the Board.

- c. Except as provided by Section 3(b) herein, the Board must authorize any increase in the overall operating budget, capital budget, salary budget and number of authorized permanent personnel positions above the level identified in the final operating and capital budget. The General Manager may authorize the hiring of temporary or part-time staff as necessary, within the limits imposed by the available funds in the operating and capital budget.
4. That authorization is made for any carry over or continuing appropriations for the capital budget.

PASSED AND ADOPTED at the Regular meeting of the Board of Directors of VALLEY CENTER MUNICIPAL WATER DISTRICT held the 21st day of June 1999, by the following vote to wit:

AYES: Directors Broomell, Armstrong, Polito, Feld and Aleshire

NOES: None

ABSENT: None

  
\_\_\_\_\_  
PRESIDENT

ATTEST:

  
\_\_\_\_\_  
SECRETARY

ORDINANCE NO. 99-02

ORDINANCE OF THE VALLEY CENTER MUNICIPAL WATER DISTRICT AMENDING THE ADMINISTRATIVE CODE TO PROVIDE FOR CHANGES IN AUTHORIZED STAFFING LEVELS.

BE IT ORDAINED by the Board of Directors of the VALLEY CENTER MUNICIPAL WATER DISTRICT as follows:

Section 1. The VALLEY CENTER MUNICIPAL WATER DISTRICT Administrative Code be and it is amended to provide for changes in the District's organization chart and the authorized staffing level by the modification of Section 20.3 as set forth on Exhibit A attached hereto.

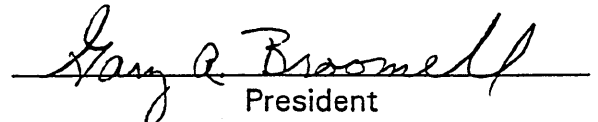
Section 2. That this is an urgency ordinance and shall take effect immediately. The reasons requiring such immediate implementation are as follows: The Memorandum of Understanding adopted by Resolution No. 96-35 on July 1, 1996, required changes in the Administrative Code affecting employee benefits to be effective June 20, 1999, and therefore this ordinance must take effect before that date.

PASSED AND ADOPTED at a Regular meeting of the Board of Directors of Valley Center Municipal Water District held on the 21st day of June 1999, by the following vote, to wit:

AYES: Directors Broomell, Armstrong, Polito, Feld and Aleshire

NOES: None

ABSENT: None

  
President

ATTEST:   
Secretary